

# MERIDIAN COMMUNITY COLLEGE

## is seeking candidates for the position of Workforce Project Manager Vacancy 34-20

### Qualifications:

- A.A. degree required; bachelor's degree preferred
- Teaching and training experience preferred
- Knowledge and experience in technical areas related to the business/industry environment of East Mississippi
- Experience in healthcare, production and operations management and/or engineering application to manufacturing preferred
- Industry or management certifications preferred
- Exceptional customer service, communication and interpersonal skills with ability to interact with individuals of diverse backgrounds
- Detail-oriented
- Self motivate; takes initiative in tasks and job duties
- Strong software application skills using Microsoft Windows and Microsoft Office (Word, Excel, PowerPoint)

### Application requirements:

- MCC application form
- Two letters of professional reference
- Copies of all transcript (educational work)

Job closes Oct. 9, 2020. Applications may be sent via email, fax or mail to the Business Office, Hardin Hall, Meridian Community College, 910 Highway 19 North, Meridian, MS 39307. 601.581.3508; 601.484.8701 (fax); [hr.mcc@meridiancc.edu](mailto:hr.mcc@meridiancc.edu)

Meridian Community College does not discriminate on the basis of race, color, national origin, sex, disability, religion, or age in admission or access to, or treatment or employment in its programs and activities. Compliance with Section 504 is coordinated by Deanna Smith, dean of Student Services, 910 Highway 19 North, Meridian, MS 39307. 601.484.8895, fax: 601.8635, email: [dsmith40@meridiancc.edu](mailto:dsmith40@meridiancc.edu). Compliance with Section Title IX is coordinated by Derek Mosley, social science instructor, Smith Hall, 910 Highway 19 North, Meridian, MS 39307. 601.553.3435, fax: 601.484.8635, email: [dmosley@meridiancc.edu](mailto:dmosley@meridiancc.edu)