

MERIDIAN COMMUNITY COLLEGE

is seeking candidates for the position of Catalog/Circulation Librarian Vacancy 36-20

Qualifications:

- A master's degree with 18 graduate hours in library and information science, required
- Preferred at least one cataloging course
- Possess functional knowledge Library of Congress Subject Headings, Machine Readable Cataloging Records (MARC), Dewey Decimal Classification System, Online Computer Library Center (OCLC)
- Possess database fundamentals, Microsoft Excel and PC skills, preferred
- Two years professional experience working in technical and/or access services in an academic or special library, preferred

Application requirements:

- MCC application form
- Two letters of professional reference
- Copies of all transcript (educational work)

Job closes Nov. 5, 2020. Applications may be sent via email, fax or mail to the Business Office, Hardin Hall, Meridian Community College, 910 Highway 19 North, Meridian, MS 39307. 601.581.3508; 601.484.8701 (fax); hr.mcc@meridiancc.edu

Meridian Community College does not discriminate on the basis of race, color, national origin, sex, disability, religion, or age in admission or access to, or treatment or employment in its programs and activities. Compliance with Section 504 is coordinated by Deanna Smith, dean of Student Services, 910 Highway 19 North, Meridian, MS 39307. 601.484.8895, fax: 601.8635, email: dsmith40@meridiancc.edu. Compliance with Section Title IX is coordinated by Derek Mosley, social science instructor, Smith Hall, 910 Highway 19 North, Meridian, MS 39307. 601.553.3435, fax: 601.484.8635, email: dmosley@meridiancc.edu